



Postal Registration No. N.E.-771/2006-2008

THE GAZETTE OF MEGHALAYA

PUBLISHED BY AUTHORITY

No.8 Shillong, Thursday, February 21, 2008, 2nd Phalguna, 1929 (S.E.)

Separate paging is given on this part in order that it may be filed as a separate compilation.

PART - IX

Advertisements and Notices by Government Offices and Public Service

NOTICES

STANDARD FORM OF APPLICATION

Photo

Dated, _____

To

The _____

Sir,

I beg to apply for the post of _____ and furnish the facts/as below in case of any false statement I am liable to any action Government may deem fit and proper. A Treasury Challan of Rs. _____ vide T. V. No. _____ is attached herewith.

Signature of Applicant

1. Full name in capital letters with address; if any; Surname first
(Please do not use any initials)

Surname

2. Date of Birth :

Year Month Date

3. Place of Birth :

Village/Town Police Station District State

4. Father's/Mother's and Husband's (in case of married female)
(Please do not use initials).

5. Personal description :

A. Height

_____ M _____ Cm.

B. Colour of Eyes

C. Colour of Hair :

D. Visible distinguishing marks (if any)

6. A. Permanent Address in full.

B. Present Address in full.

C. If you have not resided at the above address continuously for the last four years. Please give the other address where you have resided during the period.

From :

To :

Address :

7. References :—

Name and address of two responsible persons in your localities who would be prepared to vouch for you.

A.

B.

8. Are you citizen of India? If so, how? (Copy of Citizenship Certificates should be enclosed where necessary).

9. Educational and other qualifications (Please attach copies of Certificates, Mark Sheets etc.)

| Sl. No. | Name of Institution and Address | Date of entering | Date of leaving | Examination passed | Division | Subject taken |
|---------|---------------------------------|------------------|-----------------|--------------------|----------|---------------|
| 1. | 2 | 3 | 4 | 5 | 6 | 7 |

1.

2.

3.

4.

5.

6.

10. Community :

(a) State your religion :
Scheduled Tribe?
Particulars supported

(b) Are you a member of Scheduled Caste/
Answer "Yes" or "No". If "Yes" give particulars by a Certificate (Copy to be enclosed).

11. Present occupation, if any :

12. Previous appointment held, if any :

13. Are you a temporary/retrenched personnel of temporary Department of the Government of Meghalaya, Answer "Yes" or "No" (If "yes" give particulars).

14. Are you trained in or a member of the National Cadet Corps or Territorial Army? If so, give particulars.

15. Are you married or unmarried?

Signature.

Note : Particulars are to be filled in below the column in the space provided.

Shillong, the 8th February, 2008.

No.M/CID/Cell-2/21/2007-08/130.—Sealed tender affixing non-refundable Court Fee Stamp of Rs. 200 (Rupees two hundred) only are invited from bonafide, established, reputed manufacturers and registered reputed intending firms and supplier (s) for entering into rate contract for supply of equipments for Modernization Scheme 2007-2008 as per specification in Annexure “A”, and terms and conditions laid down in the Tender Notice.

Terms and Condition:

1. Items offered must be reputed companies/manufactures and should meet with all the specifications as those given in annexure “A”. Tender should be accompanied with catalogue, diagrams, samples, warranty/ guarantee or any related papers and will be received up to 12.00 hours on 10th March, 2008 by hand or by post. These will be opened on the same day at 15.00 hours. Tenderers or their authorized representatives are invited at the time of opening of the tender.
2. **Tender must be accompanied by:**
 - a) Affixed non-refundable Court Fee Stamp of Rs. 200/- (Rupees two hundred) only.
 - b) Earnest Money of Rs. 5000 (Rupees five thousand) only in the following forms only (i) Crossed Bank Draft or (ii) Deposit at Call payable to the ADG, CID, Meghalaya, Shillong at any Nationalized Bank at Shillong. Tenderer(s) belong to SC/ST may deposit 50 % of the amount above subject to the production of such certificate.
 - c) Valid and current Income Tax clearance certificate from the Income Tax Dept.
 - d) Valid current Sales Tax Certificate from the Superintendent of Taxes.
 - e) Authenticated copy of rate contract with DGS & D if tenderers have any existing and valid rate contract with DGS & D.
 - f) Dealership/distributorship certificate from the Principal manufactures.
 - g) Attested copy of Valid Trading Licence in terms of KHADC, JHADC & GHADC (for non-tribal) Regulation Act 1954 by tenderers who are required to obtain such License.
3. The following information must be mentioned on the body of the envelope containing the quotations, failing which the sealed envelope of the quoting firm will not be opened.
 - (a) Sales Tax Certificate - is enclosed.
 - (b) Income Tax Certificate - is enclosed.
 - (c) Earnest money - is enclosed.
 - (d) Court Fee Stamp - is enclosed.
 - (e) Trading License from KHADC, JHADC & GHADC (for non-tribal).
 - (f) Dealership certificate from Principal manufactures.
 - (g) SC/ST Certificate.
 - (h) Passport size photograph of the bidder should also be enclosed.

Failure to enclose any one of those above documents or any invalid documents will result in automatic rejection of the quotation.
4. **Rates quoted :**
 - a) Should be inclusive of all charges, like custom duty, packing insurance, taxes and other incidental charge. Only local taxes should be shown separately if applicable.
 - b) Should be inclusive of the cost of all accessories up to March, 2008.

- c) Should be valid for one calendar year from the date of acceptance of tender.
 - d) Should be quoted separately for each item.
 - e) Should be quoted FOR destination respective PS within Meghalaya.
 - f) Should be inclusive of all charges like packing insurance transit risk and other incidental charges only C.S.T against "D" form may be shown extra as applicable.
 - g) Should be written clearly in figure and in words. Any alteration or over writing must be fully signed by the tenderers.
 - h) Once the rates offered in the quotation are accepted, no enhancement will be entertained at any circumstances and tenderers will be liable to supply the items at the rate accepted by the Addl. Director General of Police, (CID) Meghalaya, Shillong. Failure to supply the items at the accepted rates will entail the offer being cancelled and the security money will be forfeited to the Govt. of Meghalaya.
5. Tender/Quotation should be addressed to the undersigned by designation and not by name. Sealed envelope containing the quotations must be superscribed as "Tender for Supply of Equipments under Modernization Scheme 2007-2008" and must be sent by register post or hand delivery.
6. **The successful tenderers will be:-**
- a) Intimated by letter of Acceptance of Addl. Director General of Police, CID, Meghalaya, Shillong. Till then, no bidder has, any right to assume that his/her quotation has been accepted. There shall be no claim for compensation for any expenditure incurred by any tenderers in anticipation of acceptance letter.
 - b) Required to furnish a security deposit as per rates mentioned below and execute the contract agreement to fulfillment of the terms and conditions of the contract, which successful tenderer(s) will have to enter into. Such security deposit will be subjected to forfeiture in case of non-fulfillment of terms and conditions of the tender notice on the contract agreement. The earnest money of the successful tenderer (s) will not be released till the security deposit is furnished. Earnest money of the successful tenderer (s) will be forfeited to the Govt. in case of failure to furnish security money in full.
7. **Rates of Security Deposit:-**
- (A) For contract upto Rs. 20,000/- — 2% from local and 3% from non-local.
 - (B) For contract upto Rs.50,000/- — 3% from local and 4% from non-local.
 - (C) For contract upto Rs.1,00,000/- — 4% from local and 5 % from non-local.
 - (D) For contract over Rs. 1,00, 000/- — 5% for all categories.
- The Security Deposit should be interest free and in the form of a valid Bank Draft/Deposit at Call pledged in favour of the undersigned.
8. The Addl. Director General of Police, CID, Meghalaya, Shillong may rescind forthwith the contract in writing if :-
- a) A Tenderer assigns or sublets any contract in respect of contract or any other contract entered into with the Government.
 - b) Tenderer or his agent/Servant are found guilty of fraud of this contract or any other contract.
 - c) Declines, neglect or delays to comply with demand/requisition or in any other way fails to perform or observe any of or all the conditions of the contract agreement.

In case of such rescission the Security Deposit in full shall stand forfeited and absolutely be at the disposal

of the Government without prejudice to any other remedy or action that the Government shall be entitled to recover from the successful Tenderer any extra expenses Govt. may deem necessary in obtaining the supplies.

9. In the event of the successful Tenderer failing to perform his/her part of any or all the contract agreement to the satisfaction of the Department or disregarding terms and conditions of the Tender Notice and or the contract agreement the successful Tenderer shall be liable to any of or all of the following action at the discretion of the Addl. Director General of Police, CID, Meghalaya, Shillong on behalf of the Government of Meghalaya.
 - i. Forfeiture of security deposit in whole or part.
 - ii. Making good the loss caused to the Government through the liability, neglect, delay in complying with the demand.
 - iii. Cancellation of the contract without any prior notice to the contractor.
 10. If the successful Tenderers willfully neglects, fails to perform or observe any or all conditions of the contract agreement or attempts to cheat or indulge in foul practices, the Addl. Director General of Police, CID, Meghalaya, Shillong, may impose a ban upon such Tenderer(s) for future business within the Department.
 11. Quantities mentioned in the list are only illustrative and may be increased/reduced on finalizations of order depending on the availability of fund actual requirements.
 12. Once the sample is approved, no change of brand name, shape, pattern, quality or specification will be entertained even on the plea of non-availability offer of the same quality or alternative offer of the same quality.
 13. The store supplied must be of the same specification, weight and quality as the tendered models/samples/ Tech. Spec. If the items are rejected by the undersigned due to non-meeting of the technical Specification, the supplier must replace the rejected items at their own cost forthwith and in it period of 21 (twenty one) days from the date of rejection.
 14. Delivery & Installation must be completed within thirty days from the date of receipt of firm orders. No extension of delivery period will be entertained.
 15. Payment will be made to the suppliers directly only on completion of supplies and on correct receipt of goods by the respective consignee in good condition. Document/Vouchers/P.R. Bills etc. routed through Banks will not be accepted. Consignment will dispatch by the firm after payment of all freight charges at the sources. Freight to pay P.R. Bill will not be accepted.
 16. Risk of transportation will be borne by the Tenderer themselves.
 17. Comprehensive on site warranty should be indicated along with after sale services facilities.
 18. One set of manuals of (Instructions and Maintenance) should be supplied free of cost for each item wherever applicable.
 19. The Purchase Board reserves the right to reject the lowest rate or any of the tender without assigning any reason.
 20. Any dispute arising out of or in respect of these terms and conditions of the Contract Agreement shall be in the Jurisdiction of the Courts in Meghalaya.
- N.B: Details can be obtained from the office of the undersigned on any of the working days between 10.00 A.M. to 4.30 P.M.

Additional Director General of Police, CID,
Meghalaya, Shillong

Sealed tenders along with Vouchers/Catalogues for supply of items to different Police Station of the State under Modernisation Scheme 2007-2008 will be received by the undersigned up to 12.00 hours on 10th March, 2008 and will be opened on the same day at 15.00 hours by the undersigned. Details may be collected from the office of the undersigned on any working days.

Superintendent of Police, SCRB,
Meghalaya, Shillong.

ANNEXURE "A"

I - ITEMS

| Sl. No. | Name of Items/Equipments | Specification/Size | Quantity |
|---------|---|--|----------|
| 1. | Window Air Conditioner | 1.5 Ton (with 4 KVA Stabilizer) | 10 Nos. |
| 2. | Separate Copper Plate Earthing for Computer Centre. | Plate size : 300 x 300 x 3 mm. Earth Resistance : < 2.5 ohms. Ground to Earth Voltage : < 3 V. | 10 Nos. |
| 3. | Electrical Wiring | 3 Phase Power Supply. All computers and peripherals (except Laser Printers) should be given power supply through UPS on a dedicated Electrical Phase. The Lighting and the AC should be installed on remaining electrical phases. Laser Printers should be given Direct Power Supply (15 Amp socket). Electrical Wiring for the computer Centre should be as per placement of tables. | |
| 4. | Computer Tables | | 30 Nos. |
| 5. | Revolving Chairs | | 30 Nos. |
| 6. | Table for Printers | | 20 Nos. |
| 7. | Network Cabling | 1 U wall mounted rack for switch as per placement of Server and client computers. | 10 Nos. |
| 8. | Civil Works e.g. flooring, painting etc. | Room size (10 x 10) ft. Approx. | 10 Nos. |
| 9. | Carpeting of floor | Room size (10 x 10) ft. Approx. | 10 Nos. |

II. SITES

| | | | |
|----|------------------|---|--|
| a. | West Garo Hills | - | 1. Tura PS 2. Phulbari PS. |
| b. | East Garo Hills | - | 1. Williamnagar PS 2. Mendipathar PS. |
| c. | West Khasi Hills | - | 1. Nongstoin PS 2. Mairang PS. |
| d. | Jaintia Hills | - | 1. Jowai PS 2. Khliehriat PS. |
| e. | Ri-Bhoi | - | 1. Nongpoh PS 2. Umiam PS. |

Shillong, the 11th February, 2008.

Condensed Tinned Milk to the Meghalaya Police Battalions for the year 2007-2008.

No.MS/VIII-5/2008-09/1.—1. Sealed Tenders affixing non-refundable Court Fee Stamp of Rs. 25/- (Rupees twenty five) only for supply of the following items for the financial year 2008-2009 (w.e.f. 1st April, 2008 to 31st March, 2009). These will be received upto 1600 hrs of 17th March, 2008 and will be opened immediately thereafter.

2. (a) Contract will be on schedule rate per 100 Kgs i.e. one quintal (Net).
- (b) Tenderers must quote rate per 100 Kgs i.e. on the basis of 100 Kgs. Rate quoted should be F.O.R. destination M.S.T. or V.A.T. or other Taxes applicable must be quoted separately.
- (c) The contract, when awarded will remain operative upto 31st March, 2009 subject to the conditions under Clause 2 (d) and 7 (a).
- (d) The tenderers must furnish the manufacturer's price list (whole sale & Maximum Retail Price), as on the date of opening of Tenders, duly certified by authorized representative of manufacturer alongwith the tender, otherwise tender will be summarily rejected.
- (e) In the interest of economy to the State of Administrative suitability, the Director General of Police, Meghalaya may extend the operation of Contract beyond the 31st March, 2009 till the 30th May, 2009 and in that case the contractor will be bound to supply at the contracted rates under the same terms and conditions of Tender Notice and Contract Agreement.
3. (a) An attested copy of photograph of the Tenderer should be submitted alongwith the tender. All Tenderers must submit along with the tender all the documents mentioned below copies of which is duly attested by a Gazetted Officer and without which the tender is liable to be rejected.
- (b) An undertaking should be furnished that the supply/work will be carried out by the Contractor/Tenderer himself/herself.
- (c) Sales Tax Clearance Certificate, Professional Tax Clearance Certificate from the concern Department. Firms quoting should be registered under VAT and should enclose proof thereof. TIN of the firm should be enclosed without which the tender shall be out rightly rejected.
- (d) Non-tribal firms/suppliers should furnish the trading licence, obtained from the concerned District Council, alongwith the tender, in both the cases:-
 - (i) From the District Council in whose jurisdiction their business establishment is located; and
 - (ii) From the District Council in whose jurisdiction the items for Tinned Milk will be supplied by the firm.
- (e) A Financial Stability Certificate from the Deputy Commissioner, 1st Class Magistrate or a Schedule Bank certifying that the firm/supplier is capable to undertake the supply/work should be submitted alongwith the tender.
- (f) A power of Attorney in favour of the signatory or signatories the tender in case the tender is signed by a person(s) other than the actual tenderer or on behalf of a firm/company alongwith the signature(s) attested by a Gazetted Officer.
- (g) The tenderers shall have to furnish alongwith the tender the attested certificates/documents from the manufacturing company/factory to that effect, that he/she is the proper/certified sale Agent of Tinned Milk manufactured by the Company and the company is Agreeable to supply tinned milk according to the demand of this Department during the currency of the Contract, otherwise tender will be summarily rejected.
- (h) Supply of Tinned Milk to the Battalions should be in the original packing of the manufacturer with expiry date of the product to be adequately within permissible period taking into account the entire period of supply.

-
- (i) Tax at source will be deducted from the approved Contractor's bill as per rate applicable by the Unit/ Offices concerned.
 - (j) At the time of opening the tender, should there be any objection raised by the majority of the Tenderers/ representatives present as to the validity on any Tender, the objection will be duly recorded and will be put up to the Purchase Board for consideration. The decision of the Purchase Board on such objection will be final and binding.
 - (k) Up-to date certificate issued by Health Inspector Health Department in respect of food adulteration.
 - (l) Tax Clearance Certificate from the Superintendent of Taxes, Meghalaya.
 - (m) All copies of documents submitted to be attested by a Gazetted Officer Government of Meghalaya.
4. (a) Tenders are to be submitted on typed forms. However, handwritten tenders, neatly and clearly written will be considered valid. Indistinct writing or over-writing may be considered as disqualification.
- (b) Sealed Tender will be received by the undersigned upto 1600 hrs of 17th March, 2008. Tenders received after that time will not be accepted. The tender must be sent under strong cover, securely fastened, sealed with distinctive device and conspicuously marked as "Tender for supply of Tinned Milk for the year 2008-2009" on the top of the inner envelope. All sealed tender will be addressed to the Asstt. Inspector General of Police, (Admn.), Meghalaya, Shillong and not to any other officer by name.
- (c) Submission of more than one tender under the same schedule quoting different rates by one and same tenderer or firm under the same style and title will disqualify a tenderer for appointment as a contractor tenderers/firms and all tenders of such tenderer will be deemed as automatically rejected. Any alteration or modification of rates will not be allowed after the tenders have once been submitted.
- (d) Tenders will be opened at 1600 hrs on the same day i.e. on the 17th March, 2008 in the presence of the tenderers or their authorized representative, if any.
- (e) Tenderers should fill up their rates, both in words and in figures in the tender form. The rates in the tenders must be in term of rupees and paise. The selected Contractor will have no claim for compensation in the event of any duty or tax in force being increased or decreased during the currency of the contract or any fresh duty or tax being imposed or due to variations made in the existing freight charges.
- (f) All tenderers must quote only one rate inclusive of VAT/CST or any other tax wherever applicable.
- (g) At the time of opening the tender, should there be any objection raised by the majority of the tenderers/ representatives present as to the validity on any tender, the objection will be duly recorded and will be put up to the Purchase Board for consideration. The decision of the Purchase Board on such objection will be final and binding.
5. All tenderers must affix their signature and date on the tender form with their full address.
- (a) If the tenders are firm/company, such tenderers must submit alongwith their tender a certificate true copy of registration of their firm under the Company Act and a copy of their partnership deed. Registration number shall invariably be quoted in their tenders alongwith their signatures.
- (b) When a tender is submitted by a Firm/Company, all partners of the firm will be required to sign their tender or also a power of Attorney in favour of the signatory of the tender should be submitted otherwise such tender will stand as rejected.
- (c) The tenderers must submit with the tenders a sum of Rs. 5,000/- (Rupees five thousand) only as Earnest Money in favour of the Director General of Police, Meghalaya. Earnest Money may be done in one of the other of the following terms :-

- | | | |
|--|---|---|
| <ul style="list-style-type: none"> (i) Government Securities. (ii) National Small Saving Certificates. (iii) Postal Saving Account. (iv) Deposits at Call/Fixed Deposit receipt from recognized Indian Bank. | } | Pledged in favour of the Director General of Police, Meghalaya. |
|--|---|---|
- (d) No Cheque or cash will be accepted as Earnest Money. No Security Deposit, which has been furnished in connection with previous contract will be accepted as Earnest Money.
 - (e) Earnest Money for each tender will have to be furnished separately and not collectively for two / three tenders.
 - (f) Contractor/Firm belonging to Scheduled Caste/Scheduled Tribes and Other Backward Classes may deposit only 50% of the Earnest Money of Rs. 5,000/-.
6. (a) The successful tenderer will be intimated by a letter of acceptance by the Asstt. Inspector General of Police (Admn.), Meghalaya. Till then no tenderer has any right to assume that his/her tender has been accepted and if any expenditure is incurred by any tenderers in anticipation of issue of letter of acceptance, there shall be no claim whatsoever, for compensation.
- (b) Successful tenderers will have to sign a contract agreement and must abide with the terms and conditions laid down in the Tender Notice and Contract Agreement before supply is made.
- (c) In the event of any contract failing to perform his/her part of the contract to the satisfaction of the Department or disregards any terms or conditions of the tender notice or the Contract Agreement, the Contractor shall be liable to any or all of the following liabilities, at the discretion of the Director General of Police, Meghalaya.
- (i) Forfeiture of Security Deposit in whole or part.
 - (ii) Making good the loss caused to the Government through the inability, neglect or delaying to comply with any demand.
 - (iii) Cancellation of the Contract within 30 days prior notice to the Contractor.
- (d) All losses sustained by the Government due to failure, omission or neglect of the Contractor, may be realized from his/her Security Deposit and outstanding dues or any other sums which may be due to his/her from the Commandant's concerned.
- (e) The successful tenderer(s) when appointed as Contractor will have to make his/their own arrangements for delivery to the Battalion Headquarters concerned or at the places as directed by the Indenting Officer. No claim in any form and on any account for transport charge will be entertained by Government.
7. (a) In the event of rejecting, declining, neglecting or delaying to comply with any demand or requisition, the officer operating the contract shall be at liberty (without prejudice to any other remedy, the Department may have on account of any claim for compensation against loss and inconvenience caused by such breach) to order purchase or to procure or to arrange from Government Stock or otherwise at the expense of the Contractor such supplies as may have been rejected or failed, declined, neglected or delayed to supply and any excess cost incurred over the contracted price (together with all indental charges, expenses etc.) incurred by officer operating the Contract is purchase or arranging such supplies shall be recoverable from the Contractor from his Security Deposit and outstanding dues or any other sums which may be due to him for the concerned or dues of any other Units of the Department.
- (b) The Director General of Police, Meghalaya may rescind forthwith any contract in writing, if:-
- (i) A Contractor assigns or sublets any contract without his approval.
 - (ii) The Contractor or his/her agent or servants shall be guilty of fraud in respect of the contractor or any other contract entered into with Government.

- (iii) The Contractor declines, neglects, delays to comply with any demand, or requisition or in any other way fails to perform or observe any other condition of the Contracts.

In case of such rescission, the Security Deposit in part or full at the discretion of the Director General of Police, Meghalaya shall stand forfeited and be absolutely at the disposal of Govt. without prejudice to any other remedy or action that the Govt. May have to take in terms of Clause 7(a). In case of such rescission the Govt. May be put to in obtaining supplies from elsewhere in any manner mentioned in Clause 7(a) thereof for the remaining period for which the Contract was entered into.

If a Contractor/Firm willfully neglects or fails to perform or observe any conditions of Contract or attempts to cheat or indulges in foul practice with the motive of making undue gain, the Director General of Police, Meghalaya may impose ban upon such Contractor/Firm for future business with the Department.

8. (a) The Earnest Money of successful tenderer will be returned as soon as the Security Deposit has been furnished (unless it is used as part of the Security Deposit). In respect of unsuccessful tender, tenderers unless forfeited, it will be returned immediately after final rejection of the tenders.
- (b) Appointed Contractors will have to furnish Security Deposit in favour of Director General of Police, Meghalaya before executing of Contract. Five percent of the total value of the contract calculated on the basis of approximate annual requirement of tinned milk to be supplied by the particular Contractor will have to be deposited as Security Deposit.

If the tenderer fails to deposit the Security Deposit in time, the Earnest Money deposited by him/her shall at the discretion of the Director General of Police, Meghalaya, be liable for forfeiture.

- (i) Fifty percent of the total amount of Security Deposit to be furnished before commencement of the contract.
- (ii) Balance fifty percent in one instalment within 3 months of commencement of contract.
- (iii) When the contract value does not exceed Rs. 50,000/- the approved tenderer will be required to submit the Security Deposit in full before execution of the Contract.

If the tenderer fails to deposit the Security Deposit in time, the Earnest Money deposited by him/her shall at the discretion of the Director General of Police, Meghalaya be liable for forfeiture.

- (c) The Security Deposit will be released (if not forfeited to Govt. or not adjusted against risk purchase) to the Contractors immediately after successful completion of the Contract provided that the contract operating officers, are satisfied with the accounts and performance of the Contractors and that all accounts of the contractor are clear and no demand in any form is outstanding against the contractors, after the expiry of the date of operating of the Contract.
- (d) If any tenderer withdraws his/her tender before the date specified above or the tenderer refuses to entered into contract when awarded or fails to sign Contract Deed within the stipulated date, after depositing Earnest Money or Security Deposit, the tenderer will be debarred from tendering for any supply contract with Meghalaya Police for the period of 2 years.

The price quoted should be inclusive of containers viz. Tin, as the tins will not be returned.

9. Supplies of inferior quality of tinned milk which do not conform to the approved sample will be rejected. All rejected stuff should duly be replaced by the contractor immediately without charging any extra charge for the same.
- (i) Tinned milk may be required for test by Government analysis. The Contract operating officer may, whenever, considered necessary, send samples of the tinned milk to the Public Analyst for examination.
10. The acceptance or rejection of the Tender rests finally with the Director General of Police, Meghalaya who reserves the right of rejecting any tender without assigning any reason. The lowest tender may not necessarily be accepted and the decision of the Director General of Police, Meghalaya in this regard will be final and

binding. The Director General of Police, Meghalaya may carry out negotiation with any tenderer for reduction of rates before finalization of the Contract. The following instructions are required to be adhered to :-

- (a) No voluntary offer of reduction of tendered rates will be considered as valid.
 - (b) When asked by the Director General of Police, Meghalaya for reduction of rates the tenderers will be required to intimate in writing within the specified rate.
 - (c) Successful tenderers will have to furnish Security Deposit in favour of the Director General of Police, Meghalaya before 1st June, 2007 or any date as may be intimated to the tenderer failing which, it will be treated as refusal on the part of the tenderer to enter into contract and such tenderer will be liable to forfeiture of Earnest Money and to be debarred from tendering for a period of 2 years to this Department.
11. (i) All tenders for supply must be complied with by the Contractor without any question raised.
- (ii) No claim for any compensation in any form will be made or entertained in case tinned milk is not drawn from the appointed Contractor for certain period in the interest of State economy.
 - (iii) The appointed Contractors are liable to supply tinned milk during the currency of contract at rates agreed to in the Contract Agreement. During the currency of contract, the contractor cannot claim for enhancement of contracted rates.
 - (iv) Appointment of contractor for supply of tinned milk will be subject to verification of antecedents. If the Director General of Police desires so and will be liable to cancellation at the discretion of the Director General of Police, without cause, assigning or issuing any notice if any undesirable element comes to light as a result of such verification.
 - (v) The Contract may be terminated by the Director General of Police, Meghalaya by giving 30 days notice in writing without assigning any cause. Contractor will have no right to terminate contract during the currency.
 - (vi) Contract should be run by the appointed contractor himself. However, if any contractor desires to run a contract, through an attorney, he should submit special power of Attorney, if it is found that the power of attorney amounts to sub-letting the contract. When submitting a power of attorney, full reasons must be given as to why the contractor himself/herself cannot run the contract. Reason should also be given when revoking such power of Attorney.
- (a) No power of Attorney will be finally approved without proper verification of the Attorney/Employee.
 - (b) The authorities attorney, if and when approved by the Director General of Police, Meghalaya will run the contract only on behalf of the approved contractor who will be responsible to the Department in all respect. A power of Attorney which seeks transfer of the contract will not be allowed.
 - (c) Payment to the contractors for their supplies shall be made by the Commandant, Meghalaya Police Battalions concerned after the bills are countersigned by the Asstt. Inspector General of Police, (Admn.), Meghalaya.
 - (d) Any incomplete tender or a conditional tender will not be accepted and no representation whatsoever will be entertained after submission of the tender.

No claim for any compensation in any form will be made or entertained in case the requirement of tinned milk is not drawn in part or in full from the appointed contractor on account of alternative arrangements made by the Director General of Police, Meghalaya, at his discretion for procurements of items in the interest of State economy.

S. S. KYNJING,
Asstt. Inspector General of Police, (Admn.),
Meghalaya, Shillong.

TENDER NOTICE

Sealed Tenders alongwith Sealed Samples for supply of ISI Marked Sweetened Condensed Tinned Milk invited for the entitled Meghalaya Police Battalions for the year 2008-2009 and will be received by the undersigned upto 16.00 hours on the 17th March, 2008 and will be opened immediately thereafter.

S. S. KYNJING,

Asstt. Inspector General of Police, (Admn.),
Meghalaya, Shillong.

N. B. Please :

1. Earnest Money of Rs. 5,000/- (Rupees five thousand) should be submitted for each Tender.
2. Up-to-date Income Tax Clearance Certificate, Sales Tax Clearance certificate V A T registration certificate to be furnished.
3. Meghalaya Sales Tax or other taxes applicable must be quoted separately.
4. Up-to-date Financial Stability Certificate from the competent Authority to be furnished.
5. Non-tribal firms/suppliers should furnish the Trading License from the concerned District Council alongwith the Tender in both the cases:-
 - (i) From the District Council in whose jurisdiction their business establishment is located; and
 - (ii) From the District Council in whose jurisdiction the items for Tinned Milk will be supplied by the firm.
6. Tenders should be properly sealed.
7. Covers should be conspicuously marked "Tender for Supply of Tinned Milk for the year 2007-2008".
8. Tender which do not meet the above requirement are liable to be rejected.

TENDER NOTICE

To,

The Asstt. Inspector General of Police (Admn.),
Meghalaya, Shillong.

Sub :-

**Tender for supply of Cream Sweetened Condensed Tinned Milk to the different Units of
Meghalaya Police Battalions during the year 2008-2009.**

Sir,

In response to your Tender Notice _____ I have the honour to submit my/our tender
as follows :-

1. Earnest Money of Rs. 5,000/- (Rupees five thousand) deposited as per Receipt No. _____
dated _____.
2. Security Deposit 5% of the total value of the Contract will be deposited in accordance with the Tender
Notice.
3. Delivery will be made at the supply points of Districts/Battalions/Hqrs of the Police Department, Meghalaya
or any other places within the State of Meghalaya as required by the Indenting Officer without any extra
charges.
4. Rate (inclusive of taxes etc.)

| |
|--------------------|
| In figure/in words |
|--------------------|

| Brand | Rate Per 100 Kgs (in figure/in words) | Mode of packing the stuff for delivery |
|-------|--|---|
|-------|--|---|

5. (a) I/We do hereby agree to abide by all the terms and conditions of the Tender Notice dated _____
2008 issued by you for supply of full Cream Sweetened Condensed Milk to the Meghalaya Police
Personnel as mentioned in the Schedule of the Tender Notice for the year 2008-2009 in response to
which I/We the undersigned submit my/our tender herewith.
- (b) I/We the undersigned do hereby also agree on acceptance of my/our tender to supply the above
mentioned commodity at the rate noted as above for the full period of the currency of the contract as
per your instructions laid in the Tender Notice.
- (c) I/We do hereby agree to accept the Contract on percentage of Unit-wise basis as per Tender Notice.

Signature of the Tenderer _____

Full Address _____

Dated _____